

**Intergroup Service Committee of the 5<sup>th</sup> District Inc.  
IGR Meeting**

**Date:** 4/20

**Roll Call:**

<u>Officers</u>	<u>Members At Large</u>
Chair PJ G. [✓]	(Open Position) []
Vice Marie N. [✓]	Keith L. [✓]
Treasurer Bill G. [✓]	Karen B [EX]
Secretary Katie R. [✓]	(Open Position) []
Office Manager Cathy Z. [✓]	Anne [✓]

([✓] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused , not in attendance)

**Groups Represented (Roll Call):** Nitty Gritty, New Beginnings, Serenity by the Sea, Thursday Night Step Meeting, First Edition Group, Morning Glory Dallas White Park, Women’s Big Book Meeting, Fresh Start, RAW Women’s, Lunch Bunch

The meeting was called to order by PJ at 7:01 pm with a moment of silence followed by the Serenity Prayer.

**Reports**

**Chairperson Report:** No report.

**Treasurer Report:**

\*See online for full report\*

Income: \$12422.13

Expenses: \$11,190.33

Net Income: -\$2317.96

-We’re about \$300-\$400 in the black.

- Profit from old timers dinner: \$3617.83 - received over 3 months.

**Motion:**Jessica **Second:** John

**Secretary Report:**

- We were in decent shape financially last month.
- We have lots of positions opened.
- Kevin Resigned as district liaison.
- Interest in having meetings at the office continues.
- Website was updated to reflect current positions.

**Motion:**Cathy **Second:** Bill

**Office Manager Report:**

**March 2022-2023 comparison:**

	2022	2023
Bookstore Sales	\$1845.86	\$4370.16
Contributions	\$3626.60	\$4509.97
Events	\$3236.97	\$3617.83

- The owner of our building signed a letter agreeing to a two-year extension of our lease with a 4% increase. Our monthly rent is now \$968.03.
- AA World Services has instituted an increase on all literature effective April 3rd. . We have reflected that increase in our pricing. The SC approved a larger than normal inventory purchase.

Bookstore sales were up significantly in March with groups and individuals beating the cost increase.

- Bookstore/phone volunteer position is open for Wed. 3-6 pm. We are still seeking an apprentice for Where & When as well as an IT person.
- Daytime Phone Coordinator position is also open. Amy C. has been managing the nighttime volunteer & calendars very well! Any persons interested in volunteer positions should contact the office.
- We really need to get more IGR participation. Please announce this at meetings that you attend other than the one you represent & invite IGR representation.

### **Bank Business**

Regular weekly deposits.

### **CPA Matters**

The Quarterly Federal Tax Return (Form 941) was generated and mailed for the first quarter. I have contacted the CPA to

begin preparation of Annual Exempt Organization (Form 990) filing that is due to the CPA by the end April.

### **Business Expenses, Inventory and Other Orders**

o Several inventory orders placed with AAWS with some items outstanding on back order. Orders also placed for coins and Hazelden products.

**March Phone calls:** AA: 61 Detox: 2 12 Step: 1 Ala-non: 3 Office: 22 Other: 17

### **Committee Reports**

**Events:** (Absent)

- Golf tournament coming up. It will be in September sometime.

**District Liaison to Intergroup:** (Open Position)

**Webchair:** (Absent)

**Old Business:**

- Interest in meetings being held at the office.
- We have a need for someone who knows the Adobe Program to help with Where & Whens.

**New Business:**

- Would anyone present like to stand for any of the open positions (2 Members at Large, Daytime Phone Coordinator, IT person, District Liaison)? Can we spread the word to recruit?

**Next IGSC Meeting:** 5/4/23

**Next IGR Meeting:** 5/18/23

**Adjournment:**

**Motion to close:** Marie **Second:** PJ

The meeting was adjourned at 7:42 pm.

Meeting was closed with the "I am responsible" statement.