

**Intergroup Service Committee of the 5th District Inc.
Steering Committee Meeting**

Date: 5/4/2023

Roll Call:

<u>Officers</u>	<u>Members At Large</u>
Chair PJ G. [✓]	(Open Position) [✓]
Vice Marie N. [✓]	Keith L. [Ex]
Treasurer Bill G. [✓]	Karen B [✓]
Secretary Katie R. [✓]	(Open Position) [✓]
Office Manager Cathy Z. [✓]	Anne [✓]

([✓] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused , not in attendance)

The meeting was called to order by PJ at 6:05pm with a moment of silence followed by the Serenity Prayer.

Secretary Report:

- Reviewed minutes from last month that are posted online.

Motion to accept: Bill Second: Anne

Treasurer Report:

See Online

Income: \$10,048.81

Expenses: \$4142.47

Net income: \$4775.90

- Great contributions this month!

Motion to accept: Cathy Second: Anne

Office Manager Report:

April 2022-2023 comparison:

	2022	2023
Bookstore Sales	\$2507.76	\$1728.43
Contributions	\$4858.18	\$8320.38
Events	\$0	\$0

- Traffic and phone calls are starting to slow down after the season, but thankfully contributions continue to come in.
- Phenomenal contributions for the month of April.
- Wednesday 3-6 pm volunteer position for bookstore & phones is still open. For now, we will be closing the bookstore @ 3pm & forwarding the hotline. The phones are covered through May.
- We also still have the Day Phone Coordinator position open as well as the trainee for Where & When protocol.
- New Premium Affirmation coins were ordered & two sold the first day. People are looking for new items.

- Cape Coral printer can print a very similar copy of Meeting in a Pocket with our Intergroup info for the same cost as ordering from Boston . Will have a proposal in New Business.

Office IT Report: (Open position)

- Quickbooks has been tough trying to transfer to Cathy.

District Liaison/Unity: (Open position)

Where & When:

- Friday night Stag group is now hybrid
- Tuesdays 6pm “There is a Solution” in person (Punta Gorda).

Events:

- Was not here last month and there was no meeting.
- We discussed not having a founders day because there was not much interest.
- We are going to try to rent the church for November 3rd for the Gratitude dinner.
- Committee will zoom next week to start figuring out the golf committee.

Old Business:

- Opened positions: 2 members at large, daytime phone coordinator, 1 district liaison, and 1 IT coordinator.

New Business:

- Is anyone willing to stand for any open position?
 - PJ is willing to stand for district liaison.
 - Cathy **nominates** PJ to stand for the district liaison position. Anne **seconds** it.
- Meeting in a pocket
 - Printer in Cape Coral can make the same booklet from Naples. They will make them for 50 cents a copy. She makes a **motion** to order 500 copies **passed**.
- Newcomer packets
 - Normally, we give 5 to a group for free and then charge for the rest. Cathy proposes that we should only give 3 away for free.
 - **Motion** by Bill individual groups should be cut down to 3 but clubhouses can still get 5 for free. **Passed**.
 - Cathy proposes that we get some new merchandise to sell at the bookstore. **Motion** to spend \$200 for Cathy to purchase new merchandise. **Passed**
 - Cathy discussed some sort of volunteer appreciation gesture and we have tabled it to continue discussing.

Next IGSC: 6/1/2023

Next IGR: 5/18/23

Adjournment: Motion to adjourn at

Motion: PJ Second: Bill

Meeting was closed with the “I am responsible” statement.